



MNIA General Meeting Minutes

Date: November 15, 2011
 Location: CRNM Building

Time: 1730 – 1900

ANNUAL GENERAL MEETING

Present: Lorraine Toderash, Rita Michaud, Ian Chambers, Brenda Taylor, Ailsa Shanks, Val Hadath, Pat Rothney, Anne Baetsen, Kelly Hinds, Janice Epp

Regrets: Heather Wiens

	Topic	Action
1	Additions to Agenda	
2	<ul style="list-style-type: none"> Review of Minutes of Last General Meeting (September 19, 2011) Review of Minutes from Last AGM (November 2010) 	<ul style="list-style-type: none"> Not completed as minutes unavailable.
3	Reports	
3.1	Membership <ul style="list-style-type: none"> 21 memberships Nominations <ul style="list-style-type: none"> No nominations have been received for role of President. 	<ul style="list-style-type: none"> None
3.2	Communications <ul style="list-style-type: none"> No annual report presented. 	
3.3	Education <ul style="list-style-type: none"> Three speakers were arranged for the general meetings in 2011. Certificates of attendance are being generated. 	<ul style="list-style-type: none"> None
3.4	Vice President <ul style="list-style-type: none"> Annual financial statement presented. Audit has not been arranged due to uncertainty about organization. 	<ul style="list-style-type: none"> Audit still required.
3.5	President <ul style="list-style-type: none"> Jan has been meeting with Geraldine Selkirk (CRNM) regarding the lack of standards for electronic documentation. It is noted that no 	<ul style="list-style-type: none"> None

	provincial college has such a standard though there is a draft standard in Alberta.	
3.6	<p>Past President</p> <ul style="list-style-type: none"> • CNIA update – CNIA AGM to be held this week as well. CNIA website has been revised. • National conference June 2012 in Montreal. 	<ul style="list-style-type: none"> • Further discuss at next executive meeting.
4.0	<p>Survey Results and Discussion of MNIA Future</p> <ul style="list-style-type: none"> • Email with Letter from executive and survey link sent to all current member contacts (this year’s membership and prior two year membership list). • Initial challenges with distributing the email due to Cancer Care spam filters. • Survey was kept open for a week. Overall response is positive for the organization. • Executive has indicated that they are willing to arrange one or two events per year (change from current general meeting format). • Decisions: <ul style="list-style-type: none"> ○ Memberships will be collected this year (2011-12) year ○ One event and the AGM will be organized ○ Plan 1 executive meeting for December to discuss and plan. 	<ul style="list-style-type: none"> • Issues with distribution list used for the survey need to be addressed. • Book December 5 conference call for executive.
5.0	<p>Elections:</p> <ul style="list-style-type: none"> • Communication Chair – Heather Wiens continues in this position. • Education Chair – Ian Chambers continues in this position. • President – no nominees – position is vacant. • Past President – Janice Epp • Vice President – No nominees. Lorraine Toderash has agreed to serve an additional term. • Membership Chair – No nominees. Rita Michaud has agreed to continue in the position. 	
5	<p>Next Meeting To be determined.</p>	
6	<p>Meeting Adjourned</p>	

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