



MNIA General Meeting Minutes

Date: May 17, 2010

Time: 1730 – 1920

Location: CRNM Building

Present: Rita Michaud, Lorraine Toderash, Jan Epp, Pat Rothney, Val Hadath, Anne Baetsen, Lorraine Hargraeves, Myrna Pachel

Regrets: Jonathan Bahrychuk

Presenters:

Rick Guerard, Project Director, Manitoba's Electronic Health Record Project, Manitoba eHealth

Myrna Pachel, Clinical Application Facilitator, Brandon Regional Health Authority

	Topic	Action
1	Additions to Agenda <ul style="list-style-type: none"> Past President Report on CNIA meeting 	
2	Review of Minutes of Last General Meeting (September 20. 2009) <ul style="list-style-type: none"> Motion to accept once corrected - Pat; seconded Lorraine– no objections, motion passed 	<ul style="list-style-type: none"> Missing – Motion to approve expenditure of up to \$1000 for brochure (moved – Pat Rothney, seconded – Rita Michaud, motion passed)
3	Reports	
3.1	Membership <ul style="list-style-type: none"> 22 memberships received an additional 2 memberships since last meeting for a total of 24 Nominations <ul style="list-style-type: none"> Reminder that we are continuing to seek out a Communication Chair – anyone interested, please contact the executive 	<ul style="list-style-type: none"> None
3.2	Communications <ul style="list-style-type: none"> Brochure will be returned from the printer this week. Jan will start distributing the minutes in draft form prior to meetings Jan has provided the new brochure to 	<ul style="list-style-type: none">

	<p>the webmaster</p> <ul style="list-style-type: none"> We have received and forwarded January's presentation to be placed on the website. We are still trying to get March's presentation. 	
3.3	<p>Education</p> <ul style="list-style-type: none"> Proposed June event has been postponed 	<ul style="list-style-type: none"> None
3.4	<p>Vice President</p> <ul style="list-style-type: none"> Financial update on balance completed. Letter to individuals with stale dated cheques completed – have received 6 replacement cheques to date. Books have been transferred to the Vice-President Signing Authority to be transferred to the new executive. 	<ul style="list-style-type: none"> LT to arrange for audit over the summer. LT to arrange with prior executive to sign letter transferring signing authority LT to obtain copy of 2008 – 2009 web hosting bill to verify payment.
3.5	<p>President</p> <ul style="list-style-type: none"> Completed follow up with CRNM about adding Informatics to the available options on the CRNM renewal letter. Informed by CRNM that the list is created by CIHI and they gather this information on their behalf. Will continue to follow up with CIHI. Likely through Robin Carriere who is a RN that works at CIHI. Unable to attend CNIA meetings due to work commitments – a proxy will be identified Plans to follow up with CRNM practice leader to discuss the role of informatics nursing. A draft of a letter to the membership was presented and discussed. This letter will be distributed to all members this summer. The letter discusses the concern of the current executive that organization activities may not be able to be maintained or grow based on active support by the organization. 	<ul style="list-style-type: none"> Identify a proxy to attend CNIA meetings Update letter to membership based on feedback and prepare to distribute it.
3.6	<p>Past President</p> <ul style="list-style-type: none"> No report 	<ul style="list-style-type: none"> None
4.0	<p>Presentations: Manitoba's Electronic Health Record Project</p>	

	Rick Guerard Nursing Peer to Peer Program Myrna Pachal	
5	Next Meeting September 20, 2010	
6	Meeting Adjourned 1920	