



MNIA General Meeting Minutes

Date: November 15, 2010

Time: 1730 – 1910

Location: CRNM Building

ANNUAL GENERAL MEETING

Present: Lorraine Hargreaves, Janet Petkau, Arla Kirk, Lorraine Toderash, Ian Chambers, Pat Rothney, Val Hadath, Heather Wiens, Brenda Taylor

Regrets: Rita Michaud, Jan Epp, Jonathan Bahrychuk

Presenters: Pat Rothney, Manager Nursing Informatics Strategy – Manitoba eHealth
Manitoba Nursing Engagements with Canada Health Infoway.

	Topic	Action
1	Additions to Agenda	None
2	Review of Minutes of Last General Meeting (May 15. 2010) <ul style="list-style-type: none"> • Motion to accept unchanged – Brenda Taylor, Seconded Heather Wiens. Motion passed. 	<ul style="list-style-type: none"> • No changes required
3	Reports	
3.1	Membership <ul style="list-style-type: none"> • Written annual report presented by Lorraine on behalf of Rita. • 25 memberships Nominations <ul style="list-style-type: none"> • See discussion on elections 	<ul style="list-style-type: none"> • None
3.2	Communications <ul style="list-style-type: none"> • No annual report presented. • Brochures made available at the meeting for distribution. • Manitoba eHealth has stated that brochures may be distributed at eHealth meetings. • Still need to obtain presentations from March 2010 and May 2010 presentations 	<ul style="list-style-type: none"> • Follow up on receiving March and May 2010 presentations. (Pat Rothney) • Jan to confirm CRNM room booking for general meetings • Invite Pat to the December executive meeting. (Lorraine)

	<ul style="list-style-type: none"> Pat Rothney will present a strategic plan for communications to the executive at the next executive meeting 	
3.3	<p>Education</p> <ul style="list-style-type: none"> Pat provided a summary of the past year's activities on behalf of Jon. Bi-monthly education session have been arranged by the education chair. Plans to hold an evening conference were deferred to a lack of resources to organize the event. 	<ul style="list-style-type: none"> None
3.4	<p>Vice President</p> <ul style="list-style-type: none"> Annual financial statement presented. Letter to individuals with stale dated cheques completed – majority of individuals have provided a replacement cheque. Audit was not completed this year as the books were incomplete. Additional information has been obtained and the books will be prepared for audit during the winter. 	<ul style="list-style-type: none"> LT to obtain copy of 2008 – 2009 web hosting bill to verify payment. Pat – try to obtain old financial records in electronic format. LT investigate investment options Executive – set meeting date to transfer signing authority LT – clean up books or seek assistance from Val.
3.5	<p>President</p> <ul style="list-style-type: none"> Written annual report presented by Lorraine on behalf of Rita. 	<ul style="list-style-type: none"> None
3.6	<p>Past President</p> <ul style="list-style-type: none"> Has reviewed the new CNIA by-laws and these can form the basis for MNIA by-laws. 	<ul style="list-style-type: none"> Further discuss at next executive meeting.
4.0	<p>Presentations:</p> <ul style="list-style-type: none"> Nursing Engagements with Canada Health Infoway 	
5.0	<p>Elections:</p> <ul style="list-style-type: none"> Communication Chair – Nominee: Heather Wiens – acclaimed Education Chair – Nominee – Ian Chambers – acclaimed President – no nominees – position is vacant. Past President – Janice Epp Vice President – No nominees. Lorraine Toderash has agreed to serve an additional term. Membership Chair – No nominees. Rita Michaud has agreed to continue in the position. 	<ul style="list-style-type: none"> Transition roles at the next executive meeting
5	Next Meeting	

	January 17, 2011	
6	Meeting Adjourned 1910	