



MNIA General Meeting Minutes

Date: September 20, 2010

Time: 1730 – 1900

Location: 727 – 777 McDermot Avenue

Present: Rita Michaud, Lorraine Toderash, Jan Epp, Pat Rothney, Val Hadath, Heather Wiens, Jonathan Bahrychuk, Brenda Taylor

Regrets:

Presenters:

None

	Topic	Action
1	Additions to Agenda	
2	Review of Minutes of Last General Meeting (May 15. 2010) <ul style="list-style-type: none"> <li>• Motion to accept once corrected - Pat; seconded Lorraine– no objections, motion passed</li> </ul>	<ul style="list-style-type: none"> <li>• Jan to make corrections as noted</li> </ul>
3	Reports	
3.1	Membership <ul style="list-style-type: none"> <li>• 25 memberships</li> </ul> Nominations <ul style="list-style-type: none"> <li>• One member has come forward to seek the Communication Chair.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
3.2	Communications <ul style="list-style-type: none"> <li>• Pat brought brochures to be distributed by the executive. She will validate with Marcia Hunt (MB eHealth) if distribution by individuals when they work on projects is okay with MB eHealth.</li> <li>• Still need to obtain presentations from March 2010 and May 2010 presentations</li> <li>• Kelly Hinds has agreed to remain as webmaster</li> </ul>	<ul style="list-style-type: none"> <li>• Pat to follow up with Marcia Hunt regarding brochures</li> <li>• Pat is following up with the presenters of the two sessions</li> <li>• Jan to request that Kelly add the following to the website: <ul style="list-style-type: none"> <li>▪ MB eHealth conference information</li> <li>▪ How to sign up for the HIIG interest group</li> </ul> </li> <li>• Jan is also to send out information about HIIG to the mailing list and notify of the next event.</li> </ul>

		<ul style="list-style-type: none"> <li>• Jan to confirm CRNM room booking for general meetings</li> </ul>
3.3	<p>Education</p> <ul style="list-style-type: none"> <li>• General discussion of possible presenters for future sessions.</li> <li>• No presentations are currently organized.</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
3.4	<p>Vice President</p> <ul style="list-style-type: none"> <li>• Financial update on balance completed. (\$XXXX)</li> <li>• Letter to individuals with stale dated cheques completed – have received 7 replacement cheques to date.</li> <li>• Letter regarding signing authority received. Executive need to set up meeting to go to bank.</li> <li>• Financial audit not arranged – noted that the books are currently incomplete and need attention prior to proceeding.</li> <li>• Motion – to approve additional expenditure on brochures (Pat, seconded by Val, no objections)</li> <li>• Motion – investigate potential investments for at least one year. Information to be brought forth at AGM for motion. (Pat, seconded by Val, no objection)</li> </ul>	<ul style="list-style-type: none"> <li>• LT to obtain copy of 2008 – 2009 web hosting bill to verify payment.</li> <li>• Pat – try to obtain old financial records in electronic format.</li> <li>• LT investigate investment options</li> <li>• Executive – set meeting date to transfer signing authority</li> <li>• LT – clean up books or seek assistance from Val.</li> </ul>
3.5	<p>President</p> <ul style="list-style-type: none"> <li>• Will be unavailable for November 15 meeting.</li> <li>• Infoway/MB eHealth are starting an advertising campaign in MB – this may increase interest in informatics.</li> </ul>	<ul style="list-style-type: none"> <li>• Identify a proxy to attend CNIA meetings</li> <li>• Update letter to membership based on feedback and prepare to distribute it.</li> </ul>
3.6	<p>Past President</p> <ul style="list-style-type: none"> <li>• Participating in CNA / CHI working group</li> <li>• Atlantic Nursing Informatics Conference will be held in NB (October 25 – 26). For additional information go to: <a href="http://nsnig.ca">http://nsnig.ca</a></li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
4.0	<p>Presentations:</p> <ul style="list-style-type: none"> <li>• Discussion of results of letter to membership</li> <li>• Total of 12 responses (including one test response).</li> <li>• Responses were overall positive.</li> </ul>	
5	Next Meeting	

	November 15, 2010	
6	Meeting Adjourned 1900	